

Learning Source.org
Product Evaluation Rubric
August 23, 2020

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|--------------------------|--|
| Product Category: | |
| Purpose: | |
| | |
| Cost: | |
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| Product Evaluated: | |
| Version: | |
| Date Released: | |
| Patch Level: | |

| Evaluation Criteria: | Rating | Priority/ Weight | Score |
|---|--------|---------------------|-------|
| Easy to use | | 4 | |
| Product support of best practices and quality | | 5 | |
| Product support and integration with intended use cases (meets the needs of the org.) | | 4 | |
| Assess product support—customer service | | 4 | |
| Product support organizations of various size (rightsizing) | | 5 | |
| Purchase supports contract progress payment and sign-off during implementation | | 3 | |
| Product company has plans to support planned improvements | | 5 | |
| Product support for management dashboard and reporting | | 3 | |
| Product is centralized or cloud-based solution | | 4 | |
| Product is scalable. It will grow as org. grows | | 4 | |
| Product supports normal and customary business or educational process | | 3 | |
| Industry research reflects high rating of product | | 5 | |

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|---|--|---|--|
| Evaluate support for multiple platforms (Windows, Unix, other) | | 5 | |
| Integrates with current office and technical products (Word, Excel, SQL Server) | | 5 | |
| Evaluate integration with curriculum development tools. | | 4 | |
| Review integration with database | | 3 | |
| Evaluate support for group collaboration | | 5 | |
| Evaluate technical integration with API's or webservices (Expandable) | | 5 | |
| Evaluate support on browser (Chrome, Edge, Firefox, etc.) | | 5 | |
| Product meets acquisition expense budget | | 4 | |
| Product meets ongoing support plan (How many years?) | | 4 | |
| Product requires desktop upgrades | | 5 | |
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| Additional comments: | |
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